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Leader and Members
of the Executive

Your contact: Martin Ibrahim
Ext: 2173
Date: 19 September
2016

cc. All other recipients of the
Executive agenda

Dear Councillor

EXECUTIVE - 19 SEPTEMBER 2016: SUPPLEMENTARY AGENDA NO.1

Please find attached the following reports which were marked “to follow” on
the agenda for the above meeting:

3. Minutes (Pages 5 - 28)

*To approve as a correct record the Minutes of the meeting held on 6
September 2016.*

5. District Planning Executive Panel: Minutes - 8 September 2016 (Pages 29 -
36)

To consider recommendations on the following matters:

- (A) East Herts Draft District Plan – New Draft Chapter 3 – Development
Strategy

Minute 42 refers

- (B) East Herts Draft District Plan – New Draft Chapter 4 – Green Belt and
Rural Area Beyond the Green Belt

Minute 43 refers

- (C) East Herts Draft District Plan – Chapter 5 – Bishop’s Stortford: Response to Issues Raised During Preferred Options Consultation

Minute 44 refers

- (D) East Herts Draft District Plan – Buntingford – Settlement Appraisal and New Draft Chapter 6

Minute 45 refers

- (E) East Herts Draft District Plan – Hertford – Settlement Appraisal and New Draft Chapter 7

Minute 46 refers

- (F) East Herts Draft District Plan – The Gilston Area – Draft Concept Framework, Settlement Appraisal and New Draft Chapter 11

Minute 47 refers

- (G) East Herts Draft District Plan – East of Stevenage – Settlement Appraisal and New Draft Chapter 12

Minute 48 refers

- 6. District Planning Executive Panel: Minutes - 15 September 2016 (Pages 37 - 48)

To consider recommendations on the following matters:

- (A) East Herts Draft District Plan – Bishop’s Stortford – Settlement Appraisal and New Draft Chapter 5

Minute 51 refers

- (B) East Herts Draft District Plan – Chapter 10 – Villages: Response to Issues Raised During Preferred Options Consultation

Minute 52 refers

- (C) East Herts Draft District Plan – Villages Appraisal and New Draft Chapter 10

Minute 53 refers

- (D) East Herts Draft District Plan – Appendices: Response to Issues Raised During Preferred Options Consultation and Updated Appendix C: Monitoring Framework and Appendix D: Glossary

Minute 54 refers

- (E) East Herts District Plan - Further Amendments

Minute 55 refers

- (F) Harlow Strategic Site Assessment, September 2016

Minute 56 refers

- (G) Strategic Flood Risk Assessment, August 2016

Minute 57 refers

- (H) Sustainability Appraisal (SA) of the East Herts District Plan - Pre-Submission Version 2016

Minute 58 refers

- (I) Habitat Regulations Assessment (HRA) of the East Herts District Plan - Pre-Submission Version 2016

Minute 59 refers

- (J) Infrastructure Delivery Plan (IDP) Version 1, September 2016

Minute 60 refers

(K) East Herts District Plan – Pre-Submission Version 2016

Minute 61 refers

Yours faithfully

Martin Ibrahim
Democratic Services Team Leader
Democratic Services
martin.ibrahim@eastherts.gov.uk

MEETING : EXECUTIVE
VENUE : COUNCIL CHAMBER, WALLFIELDS, HERTFORD
DATE : MONDAY 19 SEPTEMBER 2016
TIME : 7.00 PM

MINUTES OF A MEETING OF THE
EXECUTIVE HELD IN THE COUNCIL
CHAMBER, WALLFIELDS, HERTFORD ON
TUESDAY 6 SEPTEMBER 2016, AT 7.00
PM

PRESENT: Councillor L Haysey (Chairman/Leader)
Councillors E Buckmaster, A Jackson,
G Jones, G McAndrew, S Rutland-Barsby
and G Williamson.

ALSO PRESENT:

Councillors A Alder, R Brunton, S Bull,
M Freeman, J Goodeve, P Moore and
P Ruffles.

OFFICERS IN ATTENDANCE:

Jonathan Geall	- Head of Housing and Health
Martin Ibrahim	- Democratic Services Team Leader
Helen Standen	- Director
Kevin Steptoe	- Head of Planning and Building Control Services
Liz Watts	- Chief Executive
Kevin Williams	- Acting Head of Legal and Democratic Services

221 **HERITAGE IMPACT ASSESSMENT FOR PANSHANGER
PARK AND ITS ENVIRONS, JUNE 2016**

**The Executive considered and supported the
recommendations of the District Planning Executive
Panel meeting held on 21 July 2016, on the Heritage**

Impact Assessment for Panshanger Park and its Environs, June 2016.

RECOMMENDED – that (A) the Heritage Impact Assessment (HIA) for Panshanger Park and its Environs, June 2016, be agreed as part of the evidence base to inform and support preparation of the East Herts District Plan; and

(B) the HIA for Panshanger Park be agreed as evidence to inform Development Management decisions.

(see also Minute 256)

222 **HERTFORD AND WARE EMPLOYMENT STUDY, JUNE 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on the Hertford and Ware Employment Study, June 2016.

RECOMMENDED – that (A) the Hertford and Ware Employment Study, June 2016, be approved as part of the evidence base to inform and support the East Herts District Plan; and

(B) the Hertford and Ware Employment Study, June 2016, be approved to inform Development Management decisions.

(see also Minute 256)

223 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 1 – INTRODUCTION: RESPONSE TO ISSUES RAISED DURING PREFERRED OPTIONS CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 1 –

Introduction: Response to Issues Raised During Preferred Options Consultation.

RECOMMENDED – that (A) the issues raised in respect of Chapter 1 (Introduction) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed.

(see also Minute 256)

224 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 2 – VISION AND STRATEGIC OBJECTIVES: RESPONSE TO ISSUES RAISED DURING PREFERRED OPTIONS CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 2 – Vision and Strategic Objectives: Response to Issues Raised During Preferred Options Consultation.

RECOMMENDED – that (A) the issues raised in respect of Chapter 2 (Vision and Strategic Objectives) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed.

(see also Minute 256)

225 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 7 –
HERTFORD: RESPONSE TO ISSUES RAISED DURING
PREFERRED OPTIONS CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 7 – Hertford: Response to Issues Raised During Preferred Options Consultation.

RECOMMENDED – that (A) the issues raised in respect of Chapter 7 (Hertford) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed.

(see also Minute 256)

226 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 8 –
SAWBRIDGEWORTH: RESPONSE TO ISSUES RAISED
DURING PREFERRED OPTIONS CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 8 – Sawbridgeworth: Response to Issues Raised During Preferred Options Consultation.

RECOMMENDED – that (A) the issues raised in respect of Chapter 8 (Sawbridgeworth) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed.

(see also Minute 256)

227 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 9 –
WARE: RESPONSE TO ISSUES RAISED DURING
PREFERRED OPTIONS CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 9 – Ware: Response to Issues Raised During Preferred Options Consultation.

RECOMMENDED - that (A) the issues raised in respect of Chapter 9 (Ware) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper 'B' to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper 'B' to the report submitted, be agreed.

(see also Minute 256)

228 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 11 –
EAST OF WELWYN GARDEN CITY: RESPONSE TO
ISSUES RAISED DURING PREFERRED OPTIONS
CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 11 – East of Welwyn Garden City: Response to Issues Raised During Preferred Options Consultation.

RECOMMENDED – that (A) the issues raised in respect of Chapter 11 (East of Welwyn Garden City) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper 'B' to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper 'B' to the report submitted, be agreed.

(see also Minute 256)

229 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 12 – GILSTON AREA: RESPONSE TO ISSUES RAISED DURING PREFERRED OPTIONS CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 12 – Gilston Area: Response to Issues Raised During Preferred Options Consultation.

RECOMMENDED – that (A) the issues raised in respect of Chapter 12 (Gilston Area) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper 'B' to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper 'B' to the report submitted, be agreed.

(see also Minute 256)

230 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 14 – EMPLOYMENT: RESPONSE TO ISSUES RAISED DURING PREFERRED OPTIONS CONSULTATION, FURTHER AMENDMENTS AND DRAFT REVISED CHAPTER (RENAMED ECONOMIC DEVELOPMENT)**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 14 – Employment: Response to Issues Raised During Preferred Options Consultation, Further Amendments and Draft Revised Chapter (Renamed Economic

Development).

RECOMMENDED – that (A) the issues raised in respect of Chapter 14 (Economy) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered;

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed;

(C) the further amendments in respect of Chapter 14 (Economy) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(D) the draft revised Chapter 14 (Economic Development), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 256)

231 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 18 – COMMUNITY FACILITIES, LEISURE AND RECREATION: RESPONSE TO ISSUES RAISED DURING PREFERRED OPTIONS CONSULTATION, FURTHER AMENDMENTS AND DRAFT REVISED CHAPTER**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 21 July 2016, on Chapter 18 – Community Facilities, Leisure and Recreation: Response to Issues Raised During Preferred Options Consultation, Further Amendments and Draft Revised Chapter.

RECOMMENDED – that (A) the issues raised in

respect of Chapter 18 (Community Facilities, Leisure and Recreation) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper 'B' to the report submitted, be received and considered;

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper 'B' to the report submitted, be agreed;

(C) the further amendments in respect of Chapter 18 (Community Facilities, Leisure and Recreation) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper 'B' to the report submitted, be received and considered; and

(D) the draft revised Chapter 18 (Community Facilities, Leisure and Recreation), as detailed in Essential Reference Paper 'C' to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 256)

232 **EAST HERTS DRAFT DISTRICT PLAN – NEW DRAFT
CHAPTER 1 – INTRODUCTION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on New Draft Chapter 1 – Introduction.

RECOMMENDED – that the draft revised Chapter 1 (Introduction), as detailed in Essential Reference Paper 'B' to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 257)

233 **EAST HERTS DISTRICT PLAN – NEW DRAFT CHAPTER 2
– VISION AND STRATEGIC OBJECTIVES**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on New Draft Chapter 2 – Vision and Strategic Objectives.

RECOMMENDED – that the draft revised Chapter 2 (Vision and Strategic Objectives), as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 257)

234 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 3 –
DEVELOPMENT STRATEGY: RESPONSE TO ISSUES
RAISED DURING PREFERRED OPTIONS CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on Chapter 3 – Development Strategy: Response to Issues Raised During Preferred Options Consultation.

RECOMMENDED - that (A) the issues raised in respect of Chapter 3 (Development Strategy) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed.

(see also Minute 257)

235 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 4 –
GREEN BELT AND RURAL AREA BEYOND THE GREEN
BELT: RESPONSE TO ISSUES RAISED DURING
PREFERRED OPTIONS CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on Chapter 4 – Green Belt and Rural Area Beyond the Green Belt: Response to Issues Raised During Preferred Options Consultation.

RECOMMENDED – that (A) the issues raised in respect of Chapter 4 (Green Belt and Rural Area Beyond the Green Belt) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed.

(see also Minute 257)

236 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 6 –
BUNTINGFORD: RESPONSE TO ISSUES RAISED DURING
PREFERRED OPTIONS CONSULTATION**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on Chapter 6 – Buntingford: Response to Issues Raised During Preferred Options Consultation.

RECOMMENDED – that (A) the issues raised in respect of Chapter 6 (Buntingford) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report

submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper 'B' to the report submitted, be agreed.

(see also Minute 257)

237 **EAST HERTS DRAFT DISTRICT PLAN –
SAWBRIDGEWORTH – SETTLEMENT APPRAISAL AND
NEW DRAFT CHAPTER 8**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on Sawbridgeworth – Settlement Appraisal and New Draft Chapter 8.

RECOMMENDED – that (A) the Sawbridgeworth Settlement Appraisal as detailed at Essential Reference Paper 'B' to the report submitted, be agreed; and

(B) the draft revised Chapter 8 (Sawbridgeworth), as detailed in Essential Reference Paper 'C' to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 257)

238 **EAST HERTS DRAFT DISTRICT PLAN – WARE –
SETTLEMENT APPRAISAL AND NEW DRAFT CHAPTER 9**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on Ware – Settlement Appraisal and New Draft Chapter 9.

RECOMMENDED – that (A) the Ware Settlement Appraisal as detailed at Essential Reference Paper ‘B’ to the report submitted, be agreed; and

(B) the draft revised Chapter 9 (Ware), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 257)

239 **EAST HERTS DRAFT DISTRICT PLAN – EAST OF WELWYN GARDEN CITY – SETTLEMENT APPRAISAL AND NEW DRAFT CHAPTER 13**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on East of Welwyn Garden City – Settlement Appraisal and New Draft Chapter 13.

RECOMMENDED – that (A) the East of Welwyn Garden City Settlement Appraisal as detailed at Essential Reference Paper ‘B’ to the report submitted, be agreed; and

(B) the draft revised Chapter 13 (East of Welwyn Garden City), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 257)

240 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 13 –
HOUSING: RESPONSE TO ISSUES RAISED DURING
PREFERRED OPTIONS CONSULTATION AND DRAFT
REVISED CHAPTER (RENUMBERED CHAPTER 14)**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on Chapter 13 – Housing: Response to Issues Raised During Preferred Options Consultation and Draft Revised Chapter (Renumbered Chapter 14).

RECOMMENDED – that (A) the issues raised in respect of Chapter 13 (Housing) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered;

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed;

(C) the further amendments in respect of Chapter 13 (Housing) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(D) the draft revised Chapter 14 (Housing), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 257)

241 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 25 –
DELIVERY: RESPONSE TO ISSUES RAISED DURING
PREFERRED OPTIONS CONSULTATION, FURTHER
AMENDMENTS AND DRAFT REVISED CHAPTER
(RENAMED DELIVERY AND MONITORING)**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on Chapter 25 – Delivery: Response to Issues Raised During Preferred Options Consultation, Further Amendments and Draft Revised Chapter (Renamed Delivery and Monitoring).

RECOMMENDED – that (A) the issues raised in respect of Chapter 25 (Delivery) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered;

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed;

(C) the further amendments in respect of Chapter 25 (Delivery) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(D) the draft revised Chapter 25 (Delivery and Monitoring), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan is presented in September 2016.

(see also Minute 257)

242 **STRATEGIC LAND AVAILABILITY ASSESSMENT,
AUGUST 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on the Strategic Land Availability Assessment, August 2016.

RECOMMENDED – that the Strategic Land Availability Assessment, August 2016, be supported as part of the evidence base to inform and support the East Herts District Plan.

(see also Minute 257)

243 **FINAL VILLAGE HIERARCHY STUDY AUGUST 2016**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on the Final Village Hierarchy Study, August 2016.

RECOMMENDED – that the Final Village Hierarchy Study August 2016, be supported as part of the evidence base to inform and support the East Herts District Plan.

(see also Minute 257)

244 **DUTY TO CO-OPERATE UPDATE REPORT**

The Executive considered and supported the recommendations of the District Planning Executive Panel meeting held on 25 August 2016, on the Duty to Co-operate Update Report.

RECOMMENDED – that the notes of the Member-level meetings held with neighbouring local authorities be noted.

(see also Minute 257)

245 **HERTINGFORDBURY CONSERVATION AREA
APPRAISAL AND MANAGEMENT PLAN**

The Executive Member for Development Management and Council Support submitted a report on the Hertingfordbury Conservation Area Appraisal and Management Plan following further public consultation and reconsideration.

The Executive had considered this matter at its meeting held on 4 February 2014. However, outstanding issues relating to boundary revisions and the considerable time lapse had resulted in a further public consultation, which was detailed in the report now submitted,

The Executive supported the proposals as now detailed.

RECOMMENDED – that (A) the responses to the further public consultation be noted and the Officer responses and proposed changes to the Hertingfordbury Conservation Area Appraisal and Management Plan be supported;

(B) authority be delegated to the Head of Planning and Building Control, in consultation with the Executive Member for Development Management and Council Support, to make any further minor and consequential changes to the document which may be necessary; and

(C) the Hertingfordbury Conservation Area Appraisal and Management Plan be adopted.

246 **FINANCIAL STRATEGY AND MEDIUM TERM FINANCIAL
PLAN 2016/17 - 2020/21**

The Executive Member for Finance and Support Services submitted a report on revisions to the Financial Strategy for the years 2016/17 - 2020/21. This included the policy on reserves and the proposed planning assumptions to

be used to update the Medium Term Financial Plan in preparation for annual budget setting.

The Corporate Business Scrutiny Committee, at its meeting held on 30 August 2016, had expressed its support for the proposals without amendment.

The Executive supported the recommendations as now detailed.

RECOMMENDATIONS – that (A) the comments of Corporate Business Scrutiny be received;

(B) the proposed Financial Strategy be adopted; and

(C) the planning assumptions set out in this report be adopted by the Council as the basis for framing the 2016/17 budget and Medium Term Financial Plan to 2020/21.

247 LEADER'S ANNOUNCEMENTS

The Leader welcomed Members, Officers and the public and reminded everyone that the meeting was being webcast.

The Leader referred to the recent murder of Arkadiusz Joswik in Harlow, Essex, and quoted the statement made by Councillor Jon Clempner, Leader of Harlow Council. His statement spoke of the shock of the meaningless attack and the expectation that the communities of Harlow would stand together. The Leader believed that the communities of East Herts would share these sentiments.

248 MINUTES

RESOLVED – that the Minutes of the Executive meeting held on 19 July 2016 be approved as a correct record and signed by the Leader.

249 CORPORATE ANNUAL REPORT 2015/16

The Executive Member for Finance and Support Services submitted a report on the Council's Annual Report 2015/16. This documented the Council's key achievements in each of the corporate priorities over the previous year and gave an overview of performance.

The Executive approved the recommendation now detailed.

RESOLVED - that the 2015/16 Annual Report be approved.

250 HERTFORD URBAN DESIGN STRATEGY – REQUEST FOR CAPITAL FUNDING

The Hertford Urban Design Strategy, which had been adopted by East Herts Council in May 2016, set out a vision for the town centre and addressed the key issues of movement, design and public realm. A member steering group comprising councillors from Hertfordshire County Council, East Herts Council and Hertford Town Council had been established to implement or support the implementation of the recommendations. The Leader of the Council submitted a report detailing the first significant step forward in implementation, which addressed key improvements to The Wash, Maidenhead Street and Bull Plain, Hertford.

The Head of Planning and Building Control gave a brief presentation on the proposals. The Chief Executive provided an update on the funding arrangements.

The Executive noted that the Corporate Business Scrutiny Committee, at its meeting held on 30 August 2016, had supported the proposals with a slightly amended recommendation. This was supported by the Executive.

The Executive approved the recommendation as now amended.

RESOLVED - that East Herts Council commits up to a

maximum of 50% of the £1m required to implement key improvements to The Wash, Maidenhead Street and Bull Plain Hertford, as detailed in the Hertford Urban Design Strategy, subject to other partners coming on board.

251 HERTS HOME IMPROVEMENT AGENCY PROPOSAL

The Executive Member for Health and Wellbeing submitted a report on a proposal to establish a county-wide Home Improvement Agency (HIA) to help elderly and vulnerable persons to remain living independently at home. The initial focus would be the provision of statutory Disabled Facilities Grants (DFGs), but in future, the HIA could provide handyman schemes and promote measures to tackle fuel poverty and the like.

East Herts Council had been working with other Hertfordshire Districts and the County Council on a business case for a shared service with the aim of providing a consistent, high quality service that had the potential for financial efficiencies. All participating Authorities were now being asked to confirm their commitment to participate in a shared service to enable detailed implementation plans to be devised with a view to the service 'going live' in 2017/18.

The Corporate Business Scrutiny Committee, at its meeting held on 30 August 2016, had expressed its support for the proposal.

The Executive approved the recommendations as now detailed.

RESOLVED - that (A) the comments of Corporate Business Scrutiny Committee be received;

(B) the proposal that East Herts Council becomes a partner in the Hertfordshire Home Improvement Agency (HIA) be approved;

(C) using the Council's revenue and capital budgets

allocated to processing and paying for Disabled Facilities Grants for 2017/18 onwards to fund East Herts' contributions to the shared Home Improvement Service be approved;

(D) the Head of Housing and Health be authorised, in consultation with the Executive Member for Health and Wellbeing, to contribute to and agree the detailed arrangements to establish the HIA; and

(E) the Head of Housing and Health be authorised, in consultation with the Executive Member for Health and Wellbeing, to amend the Council's Private Sector Housing Assistance Policy to accommodate the new arrangements.

252 PROPOSED USE OF ARTICLE 4 DIRECTIONS

The Executive Member for Development Management and Council Support submitted a report on the principle of introducing Directions restricting permitted development (commonly referred to as Article 4 Directions) relating to permitted development rights in conservation areas. She proposed a trial introduction as detailed in the report now submitted.

The Executive approved the recommendations as now detailed,

RESOLVED - that (A) the Head of Planning and Building Control, in consultation with the Executive Member for Development Management and Council Support and local Ward Members as appropriate, be authorised to introduce an immediate trial Article 4 Direction; and

(B) a report on the trial, as authorised, be brought back to the Executive to enable decisions to be made with regard to any future Article 4 Directions.

253 LITTLE HADHAM NEIGHBOURHOOD PLAN AREA
DESIGNATION

The Executive gave consideration to a report detailing an application by Little Hadham Parish Council for the designation of a Neighbourhood Area, as detailed on the plan attached to the report submitted.

The Executive considered the application and the consultation undertaken, including the comments on the proposed neighbourhood boundary that had been submitted. The report submitted detailed the main areas of consideration in determining the application in accordance with Schedule 9 of the Localism Act 2011.

The Executive Member for Finance and Support Services, speaking as the local ward Member, expressed support for the proposal.

The Executive supported the application.

RESOLVED - that the application for the designation of a Neighbourhood Area, submitted by Little Hadham Parish Council, be supported.

254 2015-16 ANNUAL GOVERNANCE STATEMENT

The Executive considered the 2015/16 Annual Governance Statement and the 2016/17 Action Plan. The Audit Committee, at its meeting to be held on 21 September 2016, would be asked to approve these documents and the Executive and Corporate Business Scrutiny Committee had been invited to comment.

The Executive supported the documents going forward to the Audit Committee.

RESOLVED - that Audit and Governance Committee be advised that the Executive supports the proposed 2015-16 Annual Governance Statement and Action Plan.

255 QUARTERLY PERFORMANCE REPORT - QUARTER 1
(JUNE 2016)

The Executive considered a quarterly report on finance, performance and strategic risk monitoring for East Herts Council for 2016/17. The Executive Member for Finance and Support Services drew attention to the strategic risk register which had been tabled at the meeting.

The Executive approved the recommendations now detailed.

RESOLVED - that (A) the revenue budget forecast underspend of £424k be noted;

(B) the capital budget forecast underspend of £752k be noted;

(C) the reported performance for the period April 2016 to July 2016 be noted; and

(D) the risk controls and addition to the Strategic Risk Register be approved.

256 DISTRICT PLANNING EXECUTIVE PANEL: MINUTES - 21
JULY 2016

RESOLVED – that the Minutes of the District Planning Executive Panel meeting held on 21 July 2016, be received.

(see also Minutes 221 – 231)

257 DISTRICT PLANNING EXECUTIVE PANEL: MINUTES - 25
AUGUST 2016

RESOLVED – that the Minutes of the District Planning Executive Panel meeting held on 25 August 2016, be received.

(see also Minutes 232 – 244)

258 EXCLUSION OF PRESS AND PUBLIC

RESOLVED – that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the discussion of Minute 259 on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the said Act.

259 SALE OF LAND AT AUBRIES, WALKERN

The Executive Member for Finance and Support Services submitted a report seeking approval to the sale of an area of land of approximately 100 square metres at Aubries, Walkern on the terms detailed in the report.

The Executive approved the proposal as now detailed.

RESOLVED - that the land at Aubries, Walkern, be sold on the terms negotiated as detailed in the report.

The meeting closed at 7.42 pm

Chairman
Date

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MINUTES OF A MEETING OF THE
DISTRICT PLANNING EXECUTIVE PANEL
HELD IN THE COUNCIL CHAMBER,
WALLFIELDS, HERTFORD ON THURSDAY
8 SEPTEMBER 2016, AT 7.00 PM

PRESENT: Councillor L Haysey (Chairman).
Councillors E Buckmaster and G Jones.

ALSO PRESENT:

Councillors A Alder, M Allen, D Andrews,
P Ballam, R Brunton, S Bull, M Casey,
G Cutting, M Freeman, J Goodeve,
A Jackson, T Page, M Pope, S Rutland-
Barsby, K Warnell and C Woodward.

OFFICERS IN ATTENDANCE:

Chris Butcher	- Principal Planning Officer
Peter Mannings	- Democratic Services Officer
James Mead	- Assistant Planning Officer
Kay Mead	- Principal Planning Officer
Laura Pattison	- Senior Planning Officer
George Pavey	- Planning Officer
Jenny Pierce	- Principal Planning Officer
Claire Sime	- Planning Policy Manager
Kevin Steptoe	- Head of Planning and Building Control Services
Liz Watts	- Chief Executive

42 **EAST HERTS DRAFT DISTRICT PLAN – NEW DRAFT
CHAPTER 3 – DEVELOPMENT STRATEGY**

The Panel considered a new draft Chapter 3 Development Strategy for subsequent incorporation into the final draft District Plan. Officers summarized a number of issues that were relevant to the report. Members were advised that the objectively assessed housing need figure was for 16,390 homes by the end of the plan period. Ongoing initial assessment work had identified a higher figure of 19,500 homes and the revised chapter identified sufficient sites for 18,000 homes over the course of the plan period.

Officers advised that the detailed amendments to chapter 3 would be reported to the 15 September 2016 meeting of the Panel. The Panel supported the recommendations as now detailed.

RECOMMENDED – that the draft revised Chapter 3 (Development Strategy), as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016.

43 **EAST HERTS DRAFT DISTRICT PLAN – NEW DRAFT
CHAPTER 4 – GREEN BELT AND RURAL AREA BEYOND
THE GREEN BELT**

The Panel considered a new draft Chapter 4 (Green Belt and Rural Area beyond the Green Belt) for subsequent incorporation into the final draft District Plan. Officers detailed a number of proposed changes and advised that the detailed amendments would be submitted to the 15 September 2016 Panel meeting.

In response to Members’ comments and questions, Officers summarized a number of factors that

constituted exceptional circumstances that justified the amendment of Green Belt boundaries. Officers referred in particular to the uplift in housing need, an acute demand for affordable homes and a backlog of unmet housing need. Members were also reminded that there were insufficient brownfield sites to provide an additional 16,390 homes in the District.

The Panel supported the recommendation as now detailed.

RECOMMENDED – that the draft revised Chapter 4 (Green Belt and Rural Area Beyond the Green Belt), as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016.

44 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 5 – BISHOP’S STORTFORD: RESPONSE TO ISSUES RAISED DURING PREFERRED OPTIONS CONSULTATION**

The Panel gave consideration to the issues raised through the Preferred Options consultation in connection with Chapter 5 (Bishop’s Stortford) of the Draft District Plan Preferred Options version, together with Officer responses to those issues.

The Chairman took Members through the District Plan response summaries for Bishop’s Stortford page by page. Officers responded to a significant number of questions and queries from Members.

The Panel supported the recommendation as now detailed.

RECOMMENDED – that (A) the issues raised in respect of Chapter 5 (Bishop’s Stortford) of the Draft District Plan Preferred Options, as

detailed in Essential Reference Paper 'B' to the report submitted, be received and considered; and

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper 'B' to the report submitted, be agreed.

45 EAST HERTS DRAFT DISTRICT PLAN – BUNTINGFORD – SETTLEMENT APPRAISAL AND NEW DRAFT CHAPTER 6

The Panel considered the Settlement Appraisal for Buntingford, together with a draft revised chapter 6, for subsequent incorporation into the final draft District Plan. Officers advised that Buntingford had been the subject of a number of speculative applications as there was no Green Belt protection against development around the town.

Officers advised that since the publication of the preferred options District Plan in 2014, there had been planning permission granted for over 1000 dwellings around Buntingford with a further 480 dwellings yet to be determined. Members were advised that there would be an increase in out commuting by car and no further site allocations would be made for Buntingford.

Officers concluded that a site had been identified for a new first school on land to the south of Buntingford and this site would remain outside the settlement boundary of the town. The Chairman and Councillor S Bull referred to the importance of securing the appropriate infrastructure. Councillor S Bull stated that residents were concerned that the scale of the increase in dwellings outnumbered the infrastructure.

The Panel supported the recommendation as now detailed.

RECOMMENDED – that (A) the Buntingford Settlement Appraisal, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed; and

(B) the draft revised Chapter 6 (Buntingford), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016.

46 **EAST HERTS DRAFT DISTRICT PLAN – HERTFORD – SETTLEMENT APPRAISAL AND NEW DRAFT CHAPTER 7**

The Panel considered the Settlement Appraisal for Hertford, together with a draft revised chapter, for subsequent incorporation into the final draft District Plan. Officers referred to a number of developments in and to the north, south and west of Hertford.

Officers referred to a number of minor amendments and advised that the detailed amendments would be submitted to the 15 September 2016 Panel meeting. Councillor M Pope expressed concerns regarding the Hertford and Ware employment study. He sought and was given assurances by Officers regarding employment areas in Hertford and Ware.

The Panel supported the recommendation as now detailed.

RECOMMENDED – that (A) the Hertford Settlement Appraisal, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed; and

(B) the draft revised Chapter 7 (Hertford), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the

content being finalised when the consolidated plan was presented in September 2016.

47 **EAST HERTS DRAFT DISTRICT PLAN – THE GILSTON AREA – DRAFT CONCEPT FRAMEWORK, SETTLEMENT APPRAISAL AND NEW DRAFT CHAPTER 11**

The Panel considered a Settlement Appraisal for the Gilston Area, together with a proposed new chapter, for subsequent incorporation into the final draft District Plan and a first draft of the Concept Framework.

Officers advised that the Gilston Area would now be allocated for 10,000 homes along with supporting infrastructure and it was likely that approximately 3,000 dwellings would be provided in the plan period with the remainder being delivered after 2033.

Members were reminded of plans for a new junction 7a for the M11 as well as planned improvements to existing M11 junctions 7 and 8 and the Amwell roundabout. Councillor E Buckmaster acknowledged the concerns of residents and referred to his expectations regarding one of the largest areas included in the draft District Plan.

Officers responded to a number of comments from Members regarding infrastructure delivery and open space provision. The Chairman referred to the transfer of open spaces to community trusts as a secure method of maintaining larger open spaces and ensuring they wouldn't be built on. The Panel supported the recommendation as now detailed.

RECOMMENDED – that (A) Gilston Area Settlement Appraisal, as detailed in Essential Reference Paper 'B' to the report submitted, be agreed; and

(B) the draft revised Chapter 11 (The Gilston

Area), as detailed in Essential Reference Paper 'C' to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016; and

(C) the Gilston Area Concept Framework, as detailed at Essential Reference 'D' to the report submitted, be agreed as a first draft, with further work to take place in consultation with local communities, in order to prepare of final version prior to Submission of the District Plan in March 2017.

48 **EAST HERTS DRAFT DISTRICT PLAN – EAST OF STEVENAGE – SETTLEMENT APPRAISAL AND NEW DRAFT CHAPTER 12**

The Panel considered a Settlement Appraisal for East of Stevenage, together with a proposed new chapter, for subsequent incorporation into the final draft District Plan.

Councillor T Jackson commented on the importance of assisting residents in articulating their concerns to enable them to formulate their own representation for the planning inspectorate. Officers responded to a number of detailed comments and queries from Councillor T Jackson. Councillor T Jackson referred to the importance of shaping the place beyond 2033 as this detail was not included in the draft District Plan.

The Panel supported the recommendation as now detailed.

RECOMMENDED – that (A) the East of Stevenage Settlement Appraisal, as detailed in Essential Reference Paper 'B' to the report submitted, be agreed; and

(B) the draft revised Chapter 12 (East of

Stevenage), as detailed in Essential Reference Paper 'C' to the report submitted, be agreed as a basis for inclusion in the final draft District Plan, with the content being finalised when the consolidated plan was presented in September 2016.

49 CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that following the 15 September 2016 meeting of the Panel the East Herts Draft District Plan would be reported to the Executive on 19 September 2016 then to Council on 22 September 2016. She also referred to the 20 September 2016 meeting of the East Herts Association of Town and Parish Council's.

Members were advised that the Draft District Plan would be printed in October and public consultation would commence on 3 November 2016 and conclude on 15 December 2016. The timescale was tight in order to avoid the consultation running into or over Christmas.

Following the 5 pm deadline on the 15 December, all of the comments would be collated and made publically available. Officers would then format the comments for submission to the planning inspector by the end of March deadline. The Chairman referred to some difficult decisions to ensure that the Draft District Plan was sound and in compliance with the NPPF whilst catering for the development needs of East Herts for the next 20 to 25 years.

50 MINUTES – 25 AUGUST 2016

RESOLVED – that the Minutes of the meeting held on 25 August 2016 be approved as a correct record and signed by the Chairman.

The meeting closed at 9.38 pm

MINUTES OF A MEETING OF THE
DISTRICT PLANNING EXECUTIVE PANEL
HELD IN THE COUNCIL CHAMBER,
WALLFIELDS, HERTFORD ON THURSDAY
15 SEPTEMBER 2016, AT 7.00 PM

PRESENT: Councillor L Haysey (Chairman)
Councillors E Buckmaster and G Jones.

ALSO PRESENT:

Councillors A Alder, M Allen, D Andrews,
P Ballam, R Brunton, K Crofton,
I Devonshire, M Freeman, Mrs D Hollebon,
J Jones, M McMullen, P Moore, T Page,
M Pope, S Reed, S Rutland-Barsby,
R Standley, M Stevenson, N Symonds and
J Wyllie.

OFFICERS IN ATTENDANCE:

Lorraine Blackburn	- Democratic Services Officer
Chris Butcher	- Principal Planning Officer
James Mead	- Assistant Planning Officer
Kay Mead	- Principal Planning Officer
Laura Pattison	- Senior Planning Officer
George Pavey	- Planning Officer
Jenny Pierce	- Principal Planning Officer
Claire Sime	- Planning Policy Manager

- | | |
|---------------|---|
| Kevin Steptoe | - Head of
Planning and
Building Control
Services |
| Liz Watts | - Chief Executive |

51 **EAST HERTS DRAFT DISTRICT PLAN – BISHOP’S
STORTFORD – SETTLEMENT APPRAISAL AND NEW
DRAFT CHAPTER 5**

The Panel considered a report on a Settlement Appraisal for Bishop’s Stortford, together with a draft revised chapter, for subsequent incorporation into the Pre-Submission District Plan.

Councillor T Page sought and was provided with clarification on housing targets for Uttlesford District and East Herts Councils and how these were determined.

Councillor Mrs D Hollebon expressed her concern at developments proposed for Bishop’s Stortford South. The Chairman acknowledged her concerns and stated that further work would be required over the coming months in order to address more detailed issues. Her concerns were echoed by Councillor J Wyllie. Councillor N Symonds stated that one primary school in the District was teaching children in the corridor.

Councillor G Jones raised a number of concerns about development in Bishop’s Stortford based on the inadequacy of a supporting infrastructure, including education, health and transport. He also referred to limited sports provision. Officers responded to the points raised.

Councillor G Jones asked that his opposition to this Chapter of the District Plan (on the grounds of sufficient supporting infrastructure) be formally recorded.

The Panel supported the recommendations as now

detailed.

RECOMMENDED – that (A) the Bishop’s Stortford Settlement Appraisal as detailed at Essential Reference Paper ‘B’ to the report submitted, be agreed; and

(B) the draft revised Chapter 5 (Bishop’s Stortford), as detailed in Essential Reference Paper ‘C’ to the report submitted, be agreed as a basis for inclusion in the Pre-Submission District Plan.

52 **EAST HERTS DRAFT DISTRICT PLAN – CHAPTER 10 – VILLAGES: RESPONSE TO ISSUES RAISED DURING PREFERRED OPTIONS CONSULTATION**

The Panel considered a report bringing Members’ attention to the issues raised through the Preferred Options consultation in connection with Chapter 10 (Villages) of the Draft District Plan preferred Options version together with Officer responses.

The Panel supported the recommendations as now detailed.

RECOMMENDED – that (A) the issues raised in respect of Chapter 10 (Villages) of the Draft District Plan Preferred Options, as detailed at Essential Reference Paper ‘B’ to the report submitted, be received and considered; and

(B) the Officers’ response to the issues referred to in (A) above, as detailed in Essential Reference Paper ‘B’ to the report submitted, be agreed.

53 **EAST HERTS DRAFT DISTRICT PLAN – VILLAGES APPRAISAL AND NEW DRAFT CHAPTER 10**

The Panel gave consideration to a report on a Settlement Appraisal for the Villages together with a draft revised chapter, for subsequent incorporation into the Pre-

Submission District Plan.

Councillor I Devonshire queried criterion VI of Policy VILL1. Officers agreed to split the criterion to ensure clarity.

The Panel supported the recommendations as now detailed.

RECOMMENDED – that (A) the Villages Appraisal as detailed at Essential Reference Paper “B” to the report submitted be agreed; and

(B) the draft revised Chapter 10 (Villages) as detailed in Essential Reference Paper ‘C’ to this report, be agreed as a basis for inclusion in the Pre-Submission District Plan.

54 **EAST HERTS DRAFT DISTRICT PLAN – APPENDICES:
RESPONSE TO ISSUES RAISED DURING PREFERRED
OPTIONS CONSULTATION AND UPDATED APPENDIX C:
MONITORING FRAMEWORK AND APPENDIX D:
GLOSSARY**

The Panel considered a report bringing Members’ attention to the issues raised through the Preferred Options consultation in connection with the Appendices to the Draft District Plan Preferred Options version, together with Officer responses to those issues. Members were also presented with a revised Appendix C: Monitoring Framework and Appendix D: Glossary. The report sought agreement to include these appendices within the East Herts District Plan Pre-Submission Version, 2016.

The Officer explained that Appendix C: Open Space Standards’ was proposed for deletion. As a result, the Monitoring Framework, formerly labelled as Appendix D, would be renamed as ‘Appendix C: Monitoring Framework’. This updated position in respect of these appendices reflected both the Officer proposed

responses to representations made to the Preferred Options Consultation in 2014 and also to ensure alignment with the Pre-Submission Plan.

In respect of Appendix D 'Glossary', (previously Appendix E), the Officer explained that while no representations were made at the Preferred Options stage, this had been rewritten to reflect numerous changes in local and wider circumstances and was attached at Essential Reference Paper 'D' to the report, (and not Essential Reference Paper 'C' as detailed in paragraph 2.4 of the report). Two further amendments were proposed within Essential Reference Paper 'D', which would be addressed within the following report on the agenda papers.

Councillor G Jones sought and was provided with clarification in relation to the Council's Parking Standards and where these would be included within the District Plan i.e. that standards would not be included within the Plan itself, but that a revised Vehicle Parking at New Development Supplementary Planning Document would be produced to bring forward updated standards at the earliest opportunity post adoption of the Plan.

The Panel supported the recommendations as now detailed.

RECOMMENDED – that (A) the issues raised in respect of Appendices to the Draft District Plan Preferred Options, as detailed at Essential Reference Paper 'B' to the report submitted, be received and considered;

(B) the Officer response to the issues referred to in (A) above, as detailed in Essential Reference Paper 'B' to the report submitted, be agreed;

(C) the revised version of 'Appendix C: Monitoring Framework' to the East Herts District Plan Pre-Submission Version, 2016, as detailed at Essential Reference Paper 'C' to the report submitted, be

agreed for inclusion in the Pre-Submission East Herts District Plan, 2016; and

(D) the revised version of 'Appendix D: Glossary' to the East Herts District Plan Pre-Submission Version, 2016, as detailed at Essential Reference Paper 'D' to the report submitted, be agreed for inclusion in the Pre-Submission East Herts District Plan, 2016.

55 **EAST HERTS DISTRICT PLAN - PROPOSED AMENDMENTS TO FINAL TEXT OF THE EAST HERTS DISTRICT PLAN PRE-SUBMISSION VERSION, 2016**

The Panel gave consideration to a report which presented Members with a schedule of proposed amendments to address issues which had arisen since consideration of related chapters at previous District Planning Executive Panel meetings, and sought agreement to include these within the East Herts District Plan Pre-Submission Version, 2016.

The Officer referred to the need to include an addendum to Essential Reference Paper 'B'.

The Panel supported the recommendations as now detailed.

RECOMMENDED – that the amendments to the East Herts District Plan Pre-Submission Version, 2016, as detailed at Essential Reference 'B' to the report submitted, and the addendum, be agreed.

56 **DRAFT HARLOW STRATEGIC SITES ASSESSMENT, SEPTEMBER 2016**

The Panel considered the Draft Harlow Strategic Sites Assessment, September 2016.

Councillor T Page queried whether all housing in the Gilston area would contribute towards East Herts housing

needs, rather than those of Harlow. The Chairman confirmed that they would.

The Panel supported the recommendations as now detailed.

RECOMMENDED – that (A) the Draft Harlow Strategic Sites Assessment, September 2016, as detailed at Essential Reference 'B' to the report submitted, be supported as part of the evidence base to inform and support the East Herts District Plan; and

(B) the Head of Planning and Building Control, in consultation with the Leader of the Council, be authorised to agree the final version of the document.

57 **STRATEGIC FLOOD RISK ASSESSMENT, AUGUST 2016**

The Panel considered a report detailed the Strategic Flood Risk Assessment August 2016.

The Panel supported the recommendations as now detailed.

RECOMMENDED – that (A) the Strategic Flood Risk Assessment, August 2016, be supported as part of the evidence base to inform and support the East Herts District Plan; and

(B) the Head of Planning and Building Control, in consultation with the Leader of the Council, be authorised to agree an updated version of the document following completion of the climate change mapping.

58 **SUSTAINABILITY APPRAISAL (SA) OF THE EAST HERTS DISTRICT PLAN - PRE-SUBMISSION VERSION 2016**

The Panel considered a report presenting Members with a

Sustainability Appraisal (SA) of the East Herts District Plan Pre-Submission Version 2016 and to seek agreement to publish the SA for consultation under Regulation 19 of the Town and Country (Local Planning) (England) Regulations 2012 as amended.

Councillor G Jones referred to the Appraisal Findings within the supplementary document circulated separately and expressed concern regarding Air Quality and the “residual minor negative effect” on air quality. He referred to the report’s findings on transport and its “negative effects” and the lack of mitigating actions to address this. The Officer addressed his points of concern.

The Panel supported the recommendations as now detailed.

RECOMMENDED – that the Sustainability Appraisal of the East Herts District Plan Pre-Submission Version 2016, as detailed at Essential Reference ‘B’ to the report submitted, be agreed and published for consultation for a period of six-weeks in accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012 as amended.

59 HABITAT REGULATIONS ASSESSMENT (HRA) OF THE EAST HERTS DISTRICT PLAN - PRE-SUBMISSION VERSION 2016

The Panel gave consideration to the Habitat Regulations Assessment (HRA) of the East Herts District Plan Pre-Submission Version 2016.

The Panel supported the recommendations as now detailed.

RECOMMENDED – that the Habitats Regulations Assessment, as detailed at Essential Reference ‘B’ and Essential Reference Paper ‘C’ to the report

submitted, be supported as part of the evidence base to inform and support the East Herts District Plan.

60 **INFRASTRUCTURE DELIVERY PLAN (IDP) VERSION 1,
SEPTEMBER 2016**

The Panel gave consideration to the Infrastructure Delivery Plan (IDP) Version 1, September 2016.

Councillor J Jones sought and was provided with clarification in relation to the infrastructure requirement for Buntingford, specifically on the issue of transport and education.

Councillor Mrs D Hollebon sought and was provided with clarification on priority junction improvements on Obrey Way in Bishop's Stortford and referred to the severe congestion at Whittington Way. The Officer undertook to write to the Member with further information.

The Chairman reminded Members that transport issues would need to be addressed through more detailed design work in consultation with Hertfordshire County Council and other consultees. She stated she was cognisant of the Member's concerns.

Councillor J Wyllie referred to the "critical" need for primary and secondary education provision as part of the proposed Bishop's Stortford South development, and his concerns that current flight paths and the expansion of Stansted Airport could have health, noise and air pollution implications to children. He reiterated his concerns about development in this location.

Councillor G Jones questioned the level of priority given to certain infrastructure schemes within the document. The Head of Planning and Building Control explained that this was Version 1 of a 'live' document which would be refined prior to submission of the District Plan in March 2017.

The Panel supported the recommendation as now detailed.

RECOMMENDED – that the Infrastructure Delivery Plan (IDP), Version 1, September 2016, as detailed at Essential Reference 'B' to the report submitted, be supported as part of the evidence base to inform and support the East Herts District Plan.

61 **EAST HERTS DISTRICT PLAN – PRE-SUBMISSION
VERSION 2016**

The Panel considered the consolidated East Herts District Plan Pre-Submission Version 2016 and sought agreement to publish the Plan for Consultation under Regulation 19 of the Town and Country (Local Planning) (England) Regulations 2012 as amended. The Officer explained that the Pre-Submission District Plan set out the vision, policies and proposals to guide future development and the use of land within East Herts over the Plan-period to 2033.

The Chairman referred to the lengthy and complicated process in developing the plan and thanked all Officers for their role in developing the Pre-Submission District Plan. She asked all Members to ensure that Towns and Parishes reviewed the Plan as a whole, as the information within it, provided certainty as to where development was most likely to take place and would guide decision-makers on the most appropriate forms of development.

Members complimented Officers on the preparation of the Plan.

The Panel supported the recommendations as now detailed.

RECOMMENDED – that (A) the East Herts District Plan Pre-Submission Version 2016, as detailed at Essential Reference 'B' to the report submitted, be

agreed and published for consultation for a period of six-weeks in accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012 as amended;

(B) the Head of Planning and Building Control, in consultation with the Leader of the Council, be authorised to make non-material typographical, formatting, mapping and other amendments to the Plan, prior to its publication for consultation in November 2016; and

(C) the 'Frequently Asked Questions' paper, as detailed at Essential Reference Paper 'C' to the report submitted, be agreed and published alongside the Plan.

62 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed all to the meeting. The Chairman outlined what agenda papers had been forwarded to Members.

The Chairman reminded Members that the Pre-Submission consultation on the District Plan would take place between 3rd November and 15th December. All responses submitted during that time would be collated and sent to the Inspector in March 2017 for consideration as part of the examination process. She stated that there would be another District Plan Executive Panel on 13 October 2016.

63 MINUTES - 8 SEPTEMBER 2016

RESOLVED – that the Minutes of the meeting held on 8 September be approved as a correct record and signed by the Chairman.

The meeting closed at 8.28 pm

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